

DEPARTMENT OF SOCIAL WELFARE
GOVT. OF NCT OF DELHI
GLNS COMPLEX, DELHI GATE, NEW DELHI - 02
(Administration Branch)

F. 10(54)/2010/DSW/Estt./Ref. Pen. H.P.Sharma, Ex.Plg. Off./

Dated

11/11/10

CIRCULAR 16924-16954

All the branch in-chargesm Distt. Social Welfare Officers, Superintendent of Home/Institutions & CDPO of ICDS of Deptt. of Social Welfare and Dept. of Women & Child Development are informed that The personal file of Sh. H.P.Sharma, Ex.Plg. Officer bearing No. F.9(15)/73-DSW/Estt. I/ is missing from Admn. Branch, DSW. It is therefore requested to direct the officials to locate this file in their branches, if the file traced the same may be sent to Admn. Branch, DSW, GLNS Complex, Delhi Gate, Delhi. Information in this regard may be sent to this office within a fortnight , failing which the information will be presumed nil.

(V.S. RAWAT)

ADDITIONAL DIRECTOR (ADMN.)

F. 10(54)/2010/DSW/Estt./Ref. Pen. H.P.Sharma, Ex.Plg. Off./

Dated

11/11/10

Copy for information and necessary action to:

16924-954

1. All Distt. Officer, DSW & W&CD.
2. Sr. Supdt.(Admn.), W&CD, 1 Canning Lane, K.G. Marg, New Delhi.
3. Programmer, Computer Cell, DSW (HQ) with the request to upload the same on the web site of the department.
4. All Superintendent (Home/Institutions), DSW and W&CD.
5. All CDPOs through Dy. Director(ICDS), 1 Canning Lane, K.G. Marg, New Delhi.
6. All Branch In-charge, DSW(Hq), GLNS Complex, Delhi Gate, Delhi.
7. All Branch In-charge of Deptt. of W&CD through Sr. Supdt.(Admn.), W&CD 1 Canning Lane, K.G. Marg, New Delhi.
8. PA to Secretary, Social Welfare and W&CD, GLNS Complex, Delhi Gate, Delhi.
9. PA to Director, Social Welfare, GLNS Complex, Delhi Gate, Delhi.
10. PA to Director, W&CD, 1 Canning Lane, K.G. Marg, New Delhi.
11. PA to Addl. Director (Admn.), , Social Welfare, GLNS Complex, Delhi Gate, Delhi.
12. File Index Register.
13. Smt. Draupadi Devi Sharma, w/o late Sh. H.P. Sharma, H.No. 638/Pkt. D, LIG flats, Dilshad Garden, Delhi-95
14. Guard file.

(V.S. RAWAT)

ADDITIONAL DIRECTOR (ADMN.)

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11-11-10